

WELCOME

A very warm welcome to Queen Alexandra and thank you for choosing to study with us.

We are confident that your time with us will help you to achieve your goals and we've invested heavily to ensure we can offer you the very best in teaching and learning, in first-class facilities.

From where you learn to how you learn, we support you every step of the way, and a buzzing campus atmosphere means you can get involved in college life as much or, as little as you like.

This card is full of useful information and highlights the services and activities available to you as one of our learners.

You can keep it with you as a quick and easy reference guide throughout the year. A detailed student handbook is also available at www.queenalex.co.uk

Best wishes for an enjoyable and successful year.

Lee Patterson | Head of Queen Alexandra Sixth Form College



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SIMPLE

GET IN TOUCH

0191 229 5123

enquiries@queenalex.co.uk

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TERM DATES

Autumn Term

Mon 2nd Sept 2019 - Fri 20th Dec 2019

Autumn Half Term

Mon 28th Oct 2019 - Fri 1st Nov 2019

Spring Term

Mon 6th Jan 2020 - Fri 3rd April 2020

Spring Half Term

Mon 17th Feb 2020 - Fri 21st Feb 2020

Easter

Mon 6th Apr 2020 - Fri 17th Apr 2020

Summer Term

Mon 20th April 2020 - Fri 26th June 2020

Summer Half Term

Mon 25th May 2020 - Fri 29th May 2020

Counselling

Your mental health and wellbeing is vitally important to us – we understand and recognise that studying can be overwhelming. That is why we offer support through our college counselling service, easily located on campus. This service is available to all students free of charge and can be used for any personal or academic issues you may be facing.

You can arrange an appointment directly with our Counsellor, Judith Fletcher, by calling 0191 229 5227 or email Judith.Fletcher@tynemet.ac.uk

ID Cards

You'll be given a student ID card when you enrol. You are required to carry this with you at all times while on campus. Your ID card is your library card and will be needed for exams. For your safety, ID cards are issued to all staff, students and visitors to ensure that only authorised people are allowed on site.

Campus Life



There's a lot to explore on campus with a range of facilities, including a library (LRC) and brand new careers hub.

You can also catch up over a latte, grab breakfast or lunch in our 'Jolt' refectory.

Check on Facebook, Twitter, Instagram, your student email, notice boards and plasma screens around college for all the latest offers.

Safeguarding

The college is committed to safeguarding anybody using its services. That is why it is crucial for visitors to sign in and out at the college reception. If you have a safeguarding concern, please contact a safeguarding lead via **Gateway Student Services on 0191 229 5123.**

Full details of our safeguarding policies can be found on Moodle and our website.

Additional Learning Support (ALS)

We are here for you through every step of your learner journey. If you need extra support, our ALS team can help pull together a support package bespoke to you.

Additional support comes in many different forms; from special exam arrangements to specialist software, one-to-one support, communication support workers, dyslexia support service, note-takes or scribes.

We also have Performance and Progression Coaches assigned to each individual when they start their course. Coaches will support you throughout your time at college so this is a great opportunity to get feedback on your work as well as discuss any problems you may have.

North East Sports Academy (NESA)



As a student at Queen Alex, you can automatically join NESA - it doesn't matter what you are studying or your level of sporting ability. You will benefit from personalised sports programmes, including access to our leadership and volunteering academy, which offers a wide range of work placement opportunities to boost employability.

Our NESA team is dedicated to providing first-class experiences in a professional sports environment. We offer personalised programmes, delivered by expert coaches, to ensure you have the opportunity to fulfil your potential.

We also have our Sport Development team who plan, organise and deliver a range of enrichment opportunities for you to take part in during your time at college.

Our Safe, Fit & Well programme also supports mental wellbeing through physical activity as a tool to support you to maintain positive wellbeing.

For further information on NESA contact Chris Wall on 0191 229 5119 or chris.wall@tynemet.ac.uk

FREE School Meals

The FREE school meals offer has been extended to include learners at FE Colleges. If you received free school meals at secondary school then you could be entitled to the same at college.

Students will be issued with a meal card to use in 'Jolt' - our college refectory. If you qualify, your card will be credited with £2.55 per day – you can also top up your card.

To find out more about this please contact Gateway Student Services on 0191 229 5123

E-learning



Moodle is an online support tool to help you with your learning. It has loads of resources, and forums to chat about your course with your classmates. You can also access your personal learning plan and keep up to date with all things Queen Alex!

Free WiFi - check out college posters and Moodle to take advantage of this.

Free software - download and install the full Microsoft Office suite on your home computer or laptop. Check out the installation guide on Moodle.

Students' Union

Our Students' Union is run by students for students. The Executive is elected by our students to secure a voice for all of our campuses and to support fundraising and social activities. Our representatives work across South Tyneside College, TyneMet College, South Shields Marine School and Queen Alex Sixth Form College. We have an active committee who organise a wide range of events, based on what you want. We don't just want you to enjoy studying here, we want you to have some fun by joining in with events and being part of how the college works.

Don't forget you are also entitled to an NUS Totm card!

The Essentials

We have teamed up with Network One to bring you up to £600 of FREE travel.

Use is UNLIMITED so you can use it for college as well as weekends and evenings. This offer is for 16-18 year olds and allocated on a first come, first served basis.

To apply contact Gateway Student Services on 0191 229 5123

Financial Info



Under 19

If you are under 19 and not studying anywhere else, most courses are FREE. You might also be able to claim money towards extras such as travel, books, childcare, equipment and course trips. Our bursary scheme offers up to £1,200 for eligible under 19s.

Find out more on Moodle or at Gateway Student Services.

Care to Learn is an allowance of up to £160 for students, under 20, who have children. **Find out if you are eligible at www.gov.uk/care-to-learn**

Over 19

If you are over 19 there are loads of ways we can support you during your time with us.

The Learner Support Fund is available to help with the ongoing costs of study with priority given to those experiencing financial difficulties. Application forms can be downloaded from Moodle and are available at Gateway Student Services.

Advanced Learner Loans and Professional and Career Development Loans can also help with the costs of study. Full information is available in the student handbook, which is on the website and Moodle.

Higher Education

Finance is also available if you are studying a Higher Education course.

Further information can be found in the student handbook, which is on the website and on Moodle.