

PRESENT: Mr Bill Midgley (Chair of Governors)  
Mr Bernard Garner  
Cllr Janet Hunter  
Ms Vivien Shipley

IN ATTENDANCE: Mrs Rosamund Moore, Company Secretary

*[The meeting commenced at 3.30 pm]*

**ACTION**

**1. Apologies for Absence**

None.

**2. Declaration of Interest**

Mr Garner, Cllr Hunter potentially in item 5.

**3. Minutes and matters arising of the Governance, Performance and Search Committee meeting of 11 October 2016**

**The minutes of the meeting of 11 October 2016 were approved as a true record and duly signed by the Chair of Governors.**

*Under Matters Arising, item 3, the Company Secretary indicated that Northumbria University still had to provide a nomination for an Associate Member for the QASFC Committee and she intended sending a reminder.*

**RMM**

*Under Matters Arising, items 3 and 5, the Committee agreed that, given current merger developments, the proposed Honorary Associates would no longer be pursued.*

All other actions had been, or were being, taken forward as agreed.

**4. Vacancies/Appointments and Size and Composition of Corporation Board**

*4.a Size, Composition and Quorum of Corporation Board:* The Committee considered the Company Secretary's report which set out minimum and maximum numbers of members in specific categories and TyneMet's Board membership as of 9 November 2016, the date that the Principal had resigned as a Governor of the Corporation Board. As 'Principal' was not a required membership category and this position would not be filled in light of merger developments with South Tyneside College, it was felt appropriate to reduce the size of the Corporation Board by one to 15 Members. It was noted that the quorum for a Board meeting would therefore reduce from seven to six.

**The Committee agreed to recommend a reduction in the size of the Corporation Board by one to 15 Members for the reason outlined above.**

**Agenda  
Corp.  
14 Dec.**

*4.b Size and Composition of Governance, Performance & Search Committee:* The report indicated that the resignation of the Principal as a Governor resulted in the membership of the Governance, Performance & Search Committee reducing from five to four Governors, with no change to the quorum.

**The Committee agreed to recommend a reduction in the size of the Governance, Performance & Search Committee from five to four Members for the reason outlined above.**

**Agenda  
Corp.  
14 Dec.**

The Deputy Principals could be invited to attend all or part of Committee meetings to support the Committee's work as needed.

*4.c Appointment of Student Governors:* The Chair of Governors and the Company Secretary had recently met Ms Hamilton and Ms Held to brief them on their role as Student Governors. Ms Hamilton had been nominated by the QA campus Student Council and Ms Held by the Coast Road campus Student Council. The two students had provided CVs for the Committee's consideration.

**The Committee agreed to recommend the appointment of Ms Charlotte Hamilton and Ms Beverly Held as the two Student Governors from 14 December 2016 until 31 July 2017.**

**Agenda  
Corp.  
14 Dec.**

*4.d QASFC Committee Vice Chair and Membership:* It was noted that Mr Matthew Snape, Head Teacher of Marden High School, and Mrs Delia Sloan, Governor of the same school had joined the QASFC Committee in November. The QASFC Committee had agreed to recommend Mr David Bavaird, Chair of Governors of Norham High School, as the Committee's Vice Chair for 2016/17, and the following Associate Member Appointments: HE Associate Members: Mr Steve Watts, University of Sunderland and Ms Lydia Wysocki, Newcastle University from 1 November 2016 until 31 July 2018, and Mr Jordan Nixon as the Student Associate Member from 1 November 2016 until 31 July 2017.

**The Committee agreed to recommend endorsement of the appointment of:**

- i) Mr David Bavaird as the QASFC Committee's Vice Chair for 2016/17;**
- ii) HE Associate Members Mr Steve Watts and Ms Lydia Wysocki for a second term of office from 1 November 2016 until 31 July 2018; and**
- iii) Mr Jordan Nixon as the Student Associate member from 1 November 2016 until 31 July 2017.**

**5. Recognition of TyneMet Governors – Honorary Fellow Scheme**

The Chair of Governors drew attention to the College's Honorary Fellow Scheme, stating that he would not be a candidate for an Honorary Fellow award, but that he felt it appropriate for this scheme to be applied to outgoing Vice Chairs of Governors and Committee Chairs in recognition of their commitment and contribution to TyneMet Corporation before it dissolved.

**The Committee agreed that the Chair of Governors and the Company Secretary should take this matter forward following formal approval of the merger proposal between South Tyneside and TyneMet Colleges.**

**BM /  
RMM  
Agenda  
28 June**

**6. Governance Quality Improvement Plan 2016/17**

The Company Secretary provided an update to the Governance Quality Improvement Plan for 2016/17. It was noted that the Chair of Governors hoped to meet with the Chairs of the three QASFC partner schools in the New Year to discuss the Queen Alexandra Sixth Form collaboration going forward into the merged college.

**BM**

**The Committee noted the progress being made with respect to actions in the Governance Quality Improvement Plan for 2016/17 which was on the Corporation Board agenda for information.**

**Agenda  
Corp.  
14 Dec.**

**7. Governor Development and Activity 2016/17 to date**

The Committee considered the updated 2016/17 Governor Development and Activity log.

**The Committee noted the 2016/17 Governor Development and Activity log which was on the Corporation Board agenda for information.**

**Agenda  
Corp.  
14 Dec.**

**8. Any Other Business**

None.

**9. Revised Board Objectives for Senior Post Holders for 2016/17**

The Committee noted that the requested revisions had been made to the Board Objectives for Senior Post Holders for 2016/17. As a result, there was no discussion of this restricted item.

**The Committee agreed to recommend approval of the revisions to the Board Objectives for Senior Post Holders for 2016/17 as presented in the proposal set out in restricted item 9.**

**10. Any items to be designated as non-confidential or no longer exempted following this meeting and conversely any items to be designated as exempted/confidential**

- Item 9 – related paper to remain restricted

**Date and time of next meetings:**

- **Wednesday, 1 March 2017, 3.00 pm (Review of Performance of Senior Post Holders)**
- **Wednesday, 22 March, 3.30 pm (regular agenda, as needed)**

*[The meeting closed at 4.15 pm.]*

**Agenda  
Corp.  
14 Dec.**